

## School Safety Drills Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

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<b>District:</b> Saginaw Public School District	<b>School:</b> Loomis MSTA
<b>School Year:</b> 2015-16	<b>Principal/Director:</b> Ms. Cynthia Townsend

### Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19. amended this section effective July 14, 2014

*Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	09/10/15	1300hrs		Cynthia Townsend <small>Digitally signed by Cynthia Townsend DN: cn=Cynthia Townsend, o=Loomis MSTA, ou=Loomis MSTA, email=c.townsend@spsd.net, c=US Date: 2015.09.14 12:21:58 -0407</small>
<u>2</u>	09/23/15	0925hrs		Cynthia Townsend <small>Digitally signed by Cynthia Townsend DN: cn=Cynthia Townsend, o=Loomis MSTA, ou=Loomis MSTA, email=c.townsend@spsd.net, c=US Date: 2015.10.14 12:53:06 -0407</small>
<u>3</u>	10/06/15	1330hrs		Cynthia Townsend <small>Digitally signed by Cynthia Townsend DN: cn=Cynthia Townsend, o=Loomis MSTA, ou=Loomis MSTA, email=c.townsend@spsd.net, c=US Date: 2015.10.14 12:54:02 -0407</small>
<u>4</u>	10/14/15	0915hrs		Cynthia Townsend <small>Digitally signed by Cynthia Townsend DN: cn=Cynthia Townsend, o=Loomis MSTA, ou=Loomis MSTA, email=c.townsend@spsd.net, c=US Date: 2015.10.14 12:55:06 -0407</small>
<u>5</u>				
6				
7				
8				

### Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19. amended this section effective July 14, 2014

*Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				

### Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19. amended this section effective July 14, 2014

*Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.*

*At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				
<u>3</u>				

**IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. PAULA LOUNSBURY USING THE CONTACT INFORMATION ABOVE.**