School Safety Drills Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Paula Lounsbury, Emergency Management Coordinator: 989-790-5434; emgmgr@saginawcounty.com

District: Saginaw School District School: Merrill Park Elementary School Year: 2018-2019 Principal/Director: C. Townsend Fire Safety Drills Fire Prevention Code (Excerpt) Act 207 of 1941 29.19. amended this section effective July 14, 2014 Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill. Conducted Posted-Drill Signature of Principal/Drill Designee (within 30 days Date Time after completion) 1 Sept. 26, 2018 1:35 p.m. 2 10:00 a.m. Oct. 4, 2018 <u>3</u> Oct. 9, 2018 9:55 a.m. 4 October 18, 2018 2:00 p.m. <u>5</u> 6 7 8 **Tornado Safety Drills** Fire Prevention Code (Excerpt) Act 207 of 1941 29.19. amended this section effective July 14, 2014 Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March. Conducted Posted Drill Signature of Principal/Drill Designee (within 30 days Date Time after completion) 1 2 **Security Safety Drills** Fire Prevention Code (Excerpt) Act 207 of 1941 29.19. amended this section effective July 14, 2014 Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises. At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number. of students are gathered, but not in the classroom. Conducted Posted Drill Signature of Principal/Drill Designee (within 30 days Date after completion) <u>1</u> Oct. 23, 2018 1:45 p.m. 2 3

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. PAULA LOUNSBURY USING THE CONTACT INFORMATION ABOVE.

