



Board Report

Board of Education

Ruth Ann Knapp, President
Herbert J. Herd, Vice President
Tamara D. McRae, Secretary
Alexis S. Thomas, Treasurer
Barbara S. Kopka, Trustee
Rudy Patterson, Trustee
Mattie L. Thompson, Trustee

Nathaniel B. McClain
Superintendent

BRIEFING SESSION

September 9, 2015

7:00 P.M.

ACTION MEETING

September 16, 2015

7:00 P.M.

School District of the City of Saginaw
COMMITTEE OF THE WHOLE BRIEFING SESSION
September 9, 2015
7:00 P.M.
Board Room – Administration Building

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. SPECIAL PRESENTATIONS
- IV. OVERVIEW OF RECOMMENDATIONS FOR ACTION MEETING
- V. ITEM(S) FOR DISCUSSION ONLY
- VI. STANDING BOARD COMMITTEE REPORTS (Optional)
 - A. Buildings and Grounds – Herbert Herd
 - B. Community Relations – Rudy Patterson
 - C. Finance – Alexis Thomas
 - D. Human Resources – Barbara Kopka
 - E. Liaison – Vacant
 - F. Policy and Curriculum – Tamara McRae
- VII. COMMENTS AND STATEMENTS FROM THE PUBLIC (limited to 3 minutes)
- VIII. COMMENTS FROM THE UNION(S)
- IX. COMMENTS FROM THE BOARD MEMBERS
- X. ANNOUNCEMENT OF NEXT ACTION MEETING OF THE BOARD OF EDUCATION:
(September 16, 2015 at 7:00 P.M.)
- XI. ADJOURNMENT

School District of the City of Saginaw
ACTION MEETING
September 16, 2015
7:00 P.M.
Board Room – Administration Building

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. SPECIAL REPORTS/PRESENTATIONS (limited to 20 minutes)
 - A.
- V. APPROVAL OF MINUTES of the August 11, 2015 Special Meeting; and the August 19, 2015
- VI. COMMENTS AND STATEMENTS FROM THE PUBLIC (limited to 5 minutes)
- VII. COMMENTS FROM THE UNION(S)
- VIII. TREASURER’S REPORT
 - A. Financial Reports
 - B. Report of Claims
- IX. REPORTS FROM THE SUPERINTENDENT
 - A. Administrative Recommendations
 - Superintendent Report
- X. STANDING BOARD COMMITTEE REPORTS
 - A. Buildings and Grounds – Herbert Herd
 - B. Community Relations – Rudy Patterson
 - C. Finance – Alexis Thomas
 - D. Human Resources – Barbara Kopka
 - E. Liaison – Vacant
 - F. Policy and Curriculum – Tamara McRae
- XI. OLD BUSINESS
 - A. Proposed Board Operating Procedures
- XII. NEW BUSINESS
 - A. Consent Agenda?
- XIII. COMMUNICATIONS/RESOLUTIONS
- XIV. COMMENTS FROM BOARD MEMBERS
- XV. ANNOUNCEMENT OF NEXT MEETINGS OF THE BOARD OF EDUCATION:
(Briefing Session – October 14, 2015 at 7:00 P.M.)
(Action Meeting – October 21, 2015 at 7:00 P.M.)
- XVI. ADJOURNMENT

DRAFT

**SPECIAL MEETING
BOARD OF EDUCATION
SCHOOL DISTRICT OF THE CITY OF SAGINAW**

August 11, 2015

I. Roll Call

Special Meeting of the Board of Education, School District of the City of Saginaw, held Tuesday, August 11, 2015 in the Office of the Board, Administration Building. The purpose of the meeting was to discuss the Administrative Appointments and Facilities Vendor.

Meeting was called to order at 5:30 p.m.

President Knapp in the Chair.

Members Present: Mr. Herd, Ms. McRae, Mr. Patterson, Ms. Thomas, Mrs. Thompson, and Ms. Knapp

Mrs. Kopka arrived at 5:32 p.m.

Members Absent: None

II. Comments

Public

Darlean Carpenter shared concerns regarding the direction the District is heading and not having a principal at Saginaw High School. She congratulated Superintendent McClain on his appointment as Superintendent.

Unions

Sam McGee, SEIU Representative shared concerns about the workers receiving the same rate of pay with the new facilities company as they are receiving with Sodexo. He hopes the new company will have an open door policy and allows the workers to move up in the company. He also spoke in support of the District keeping Sodexo.

III. Administrative Appointments

Superintendent McClain stated in the interest of transparency he wanted to present the new administrative appointees to the Board. He shared he previously provided the information to Board Members in a communication but wanted to officially present the administrators. He also responded to Mrs. Darlean Carpenter's concerns regarding the principal vacancy at Saginaw High School. He shared we will be reviewing applications next week and he will be reaching out to individuals on the PTSA and the Saginaw Community to be a part of the interview process.

Superintendent McClain shared the following recommendation.

New Administrative Appointments

Moved by Ms. Thomas and supported by Mrs. Thompson that the Board accept the Administrative appointments for the 2015-16 school year as attached.

Ayes: 6

Nays: 1 (Mr. Patterson)

Mrs. Priscilla Arocha-Roby	Principal, Saginaw Arts and Sciences
Mr. Billy Erwin	Assistant Principal, Arthur Hill High School
Mr. Mit Foley	Principal, Arthur Hill High School
Mr. Mark Frost	Principal, Saginaw Career Complex
Ms. Sandra Crosby-Robinson	Assistant Principal, Saginaw High School
Mr. Walter McCall	Assistant Principal, Thompson Middle School
Mrs. Rachel Reid	Principal, Thompson Middle School
Dr. Ramont Roberts	Assistant Superintendent, Human Resources
Ms. Cynthia Townsend	Principal, Loomis School

IV. Custodial/Maintenance Vendor Recommendation

Superintendent McClain shared we heard presentations from Sodexo, GCA and Caravan. He presented the following recommendation.

Facilities Management Contract

Moved by Mrs. Thompson and supported by Ms. Thomas that the Board award a facilities management services contract to GCA in the amount of \$3,895,921 per year. This price includes all custodial and maintenance services, supplies, communications and permits. This contract would be reviewed and renewable annually for up to three years. GCA has committed to hiring our current workers, pending background checks, at their current level of wages and benefits. These employees will maintain this level of wages and benefits or higher throughout the duration of their employment with GCA. GCA has also committed to a \$30,000 contribution to the District for each year throughout the life of the contract.

Ayes: 6

Nays: 1 (Mr. Patterson)

Discussion

Ms. Thomas asked if we have been guaranteed school will be ready on the first day.

Superintendent McClain said yes, he and Ms. Johnson reviewed the transition plan today to make sure everything was in place. He said a big concern was the employee benefits which all employees will be fully covered by September 1.

Mrs. Thompson asked if the \$30,000 contribution would be used to assist with the pay to participate fees. She shared it is difficult for some of our parents to pay the fees and it would be a great help to them.

Superintendent McClain stated if the Board wishes to use the \$30,000 in that capacity he sees nothing wrong with that.

Ms. Knapp shared concerns with using the entire contribution to support extracurricular rather than co-curricular events. Ms. Knapp asked if Superintendent McClain could share some of GCA's transition schedule.

Superintendent McClain called on a representative from GCA to share the transition plan with the Board.

The representative from GCA shared his staff met last night and they have the hiring packets and advertisement ready to pass out tomorrow for the job fair. He shared their goal is to hire all current employees and keep them whole as well as promoting from within. He stated it will be a challenge taking on a large account, but this is the way they feed their families. He said we are a people oriented company and our transition plan is solid. He further shared without the workers there is no us and they will meet the deadlines that are set forth.

Mr. Patterson stated on last night at the Buildings and Grounds meeting there were two or three companies on the agenda to do presentations. He said Caravan was not on the agenda but made a presentation. He asked if Caravan submitted a transition plan.

Superintendent McClain stated yes.

Mr. Patterson said Sodexo did not have to submit a transition plan but last night they did explain what they would do differently moving forward. He shared concerns about the process that took place last night and the scheduling of tonight's meeting at the last minute. He said last night during Sodexo's presentation they were beat up pretty good on past history which put them at a disadvantage over the other two companies applying last night. He said the other companies had not been in a partnership with Saginaw Public Schools and had no prior history with the District. He stated any issues we had with Sodexo is under their old contract which should be dealt with under the conditions of the current contract they are working in. He said Sodexo admitted they have a plan moving forward which would heighten the cleanliness of our buildings. He said he will not be voting in favor of this due to the process. He asked what the acronym GCA stands for.

The representative from GCA said "Graham, Crothall and Associates."

Mr. Patterson asked if Sodexo or Caravan sent in any references. He had references from GCA and would have loved to see references from the other companies.

Superintendent McClain said no, they did not provide references.

Mr. Patterson asked how long before the Board sees a contract.

Ms. Johnson shared the attorney is drawing up a contract.

Mr. Patterson asked for clarification of what the recommendation was requesting approval of since the Board does not have a contract before them.

Ms. Johnson said the Board is agreeing to the dollar amount and the terms that are listed in the recommendation. A formal contract will then be drawn up based on the recommendation.

Mr. Patterson asked if the contract will come before the Board to be voted upon.

Ms. Johnson said yes the contract will be brought before the Board.

Mr. Patterson stated last night when GCA presented their PowerPoint presentation they did not frontload their dollar amount which is \$3,895,921 per year for the life of the agreement. He stated the Board complained about the current custodial/maintenance company, so this is to say the new custodial /maintenance company coming in has some cleanup work to do. He said the company coming in will initially have to do some extra work which would cost more and then they will maintain. He further stated the dollar amounts should have been higher in GCA's presentation for the initially work but did not reflect that, it remain the same throughout.

Ms. McRae stated when the Board met with Sodexo and GCA a question came up about students not having toilet tissue to take care of their personal hygiene needs. She said this is a concern for her as well as the smell of the schools. She shared the schools should smell fresh not moldy or old. She also said the Board has met with Sodexo several times about different issues and sometimes past history predicts the future. If you continue to talk about what is happening and nothing occurs, in reality you might want to make a change. She stated the children having what they need for their personal hygiene is very important to her.

Mrs. Kopka asked if the Board would receive the contract before the Action meeting next week or will there need to be a Special Meeting.

Ms. Johnson stated yes the will receive the contract before the Action meeting.

Ms. Knapp asked if it could be presented at the Finance meeting.

Ms. Johnson yes it can be presented at the Finance meeting.

V. Board Comments

Mr. Patterson had no comments.

Mrs. Kopka congratulated the new staff members on their assignments. She is looking forward to a wonderful school year. She said the summer has been a blast but she looks forward to her children being the staff's responsibility for seven hours a day. She told them if they need assistance just call.

Ms. Thomas said she dittos Mrs. Kopka's comments. She doesn't have a child to give the staff since her son graduated in June.

Mr. Herd said he is like Ms. Thomas he has graduated his last child, but he does consider all the children to be his children.

Mrs. Thompson congratulated everyone on their positions and she looks forward to working with the new custodial/maintenance company. She asked the principals to please share events that are held in the buildings so the Board can come out and meet the parents. She would be happy to volunteer for the events.

Ms. McRae congratulated everyone on their assignments. She looks forward to the 2015-16 school year and she does have a child in the District, he has two more years.

Ms. Knapp asked Superintendent McClain to forward a copy of GCA's transition plan to the Board. She invited everyone to Ojibwa Island for the LUTC Celebration. She thanked everyone for doing their part with LUTC. She announced the African American Cultural Festival at Morley School Park is this weekend. We are looking forward to working with Sodexo until August 31 and she said they have done a lot of work in the schools. She looks forward to working with the new company.

VI. Adjournment

On motion, the Special Meeting was adjourned at 6:12 p.m.

**ACTION MEETING
BOARD OF EDUCATION
SCHOOL DISTRICT OF THE CITY OF SAGINAW**

August 19, 2015

I. Call to Order

President Knapp called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call

Action Meeting of the Board of Education, School District of the City of Saginaw, was held on Wednesday, August 19, 2015, in the Office of the Board, Administration Building.

President Knapp in the Chair.

Members Present: Mr. Herd, Mrs. Kopka, Ms. McRae, Mr. Patterson, Ms. Thomas, Mrs. Thompson, and Ms. Knapp

Members Absent: None

IV. Special Presentations

Saginaw High School – Summer Graduation

The Saginaw Board of Education, Superintendent McClain, Dr. Roberts and Ms. Crosby-Robinson presented diplomas to the following Saginaw High School students.

- Vance Martin
- D'Andre Sibley

Saginaw Career Complex Students

The Saginaw Board of Education, Superintendent McClain and Mr. Frost presented Accent on Achievement Awards to the following students.

National SkillsUSA Competition

Chyesa Wade, Arthur Hill, 2nd Place/Silver, Prepared Speech
Samuel Redmond, Swan Valley, 5th Place, Auto Refinishing
Brooklyn Orosco, St. Charles, 6th Place, Bakery
Jordan Holley, Heritage, 7th Place, Culinary
Joshua Lange, Hemlock, 10th Place, Auto Body
Laura Buendia, Arthur Hill, Honorable Mention, Culinary
Jonathan Wieland, SASA, Honorable Mention, Technical Math

HOSA National Competition

Emily Niemi, Heritage, Honorable Mention, Nursing Occupations

NAACP ACT-SO Competition

The Saginaw Board of Education and Superintendent McClain presented an Accent on Achievement Award to the following student.

Tyrek Brown, Saginaw Arts and Sciences Academy, Bronze Medal – Computer Science

V. Approval of the Minutes of the July Meetings

Moved by Ms. Thomas and seconded by Mr. Herd, that the Board approve the minutes of the following meeting, and that the Secretary is instructed to sign same officially and affix thereto the seal of the Board:

- July 15, 2015 Action Meeting

Ayes: 6

Abstention: 1 (Mr. Patterson)

Mr. Patterson appeals the note he was absent from the July 15, 2015 meeting. He stated he was not present at the meeting due to a physical threat on his life by Dr. Kelley Peatross and Art O’Neal. He asked President Knapp to cancel the meeting due to the threat but she did not. He would like the minutes to reflect the reason he was not present at the meeting.

Moved by Ms. Thomas and seconded by Mrs. Thompson, that the Board approve the minutes of the following meeting, and that the Secretary is instructed to sign same officially and affix thereto the seal of the Board:

- July 20, 2015 Special Meeting

Ayes: 6

Nays: 1 (Mr. Patterson)

Moved by Ms. Thomas and seconded by Mrs. Thompson, that the Board approve the minutes of the following meeting, and that the Secretary is instructed to sign same officially and affix thereto the seal of the Board:

- July 28, 2015 Special Meeting (5:30 p.m.)

Ayes: 7

Nays: 0

Moved by Ms. Thomas and seconded by Mrs. Thompson, that the Board approve the minutes of the following meeting, and that the Secretary is instructed to sign same officially and affix thereto the seal of the Board:

- July 28, 2015 Special Meeting (6:00 p.m.)

Ayes: 6

Nays: 1 (Mr. Patterson)

VI. Comments From the Public

Joe Loperena asked how he can assist with the District moving forward. He also shared concerns about teacher's wages and the Francis Reh/Phoenix site purchase.

VII. Union Comments

None

VIII. Treasurer's Report

A. June and July Financial Reports

Moved by Ms. Thomas and seconded by Mr. Herd, that the June Report of the Treasurer be received and filed.

Ayes: 6 Nays: 1 (Mr. Patterson)

Moved by Ms. Thomas and seconded by Mrs. Thompson, that the July Report of the Treasurer be received and filed.

Ayes: 6 Nays: 1 (Mr. Patterson)

B. June and July Report on Claims

Moved by Ms. Thomas, and seconded by Mrs. Thompson, that the June Report on Claims be received and filed.

Ayes: 6 Nays: 1 (Mr. Patterson)

Moved by Ms. Thomas, and seconded by Mrs. Thompson, that the July Report on Claims be received and filed.

Ayes: 6 Nays: 1 (Mr. Patterson)

IX. Reports From the Superintendent

Prior to presenting the monthly Human Resources/Labor Relations Report Superintendent McClain introduced Mrs. Kaysdra Goode-Tibbs the new assistant principal at the Saginaw Arts and Sciences Academy. He shared with the Board Mrs. Goode-Tibbs' name will appear in the September Human Resources/Labor Relations Report. He also told the Board a list of the current vacancies was in their packet and he plans to fill these positions by September 8.

A. Human Resources / Labor Relations Report

Moved by Ms. Thomas, and seconded by Mrs. Thompson, that the Board approve the Human Resources/Labor Relations report.

X. Standing Board Committee Recommendations

A. Buildings and Grounds

Mr. Herd stated there was a Special meeting held on August 10 to interview three companies regarding a custodial/maintenance contract. The committee voted to accept GCA to provide custodial/maintenance services for the District. He said the committee heard comments from the audience regarding Webber demolish and the Phoenix Center. He stated these two items will appear on the next Buildings and Grounds agenda.

The next Buildings and Grounds meeting will be held on August 31, 2015 at 5:30 p.m.

B. Community Relations

Mr. Patterson stated there were three community meetings held this month but they were not called by him. Saginaw High School PTA held a meeting where the State Superintendent was in attendance and he applauded the Saginaw High School PTA for hosting this event and said it was a refreshing joy. The Saginaw High School PTA also hosted a Community Forum and invited the Superintendent and the Saginaw Board of Education to speak with the community. There was a meet and greet held at Thompson Middle School for Superintendent McClain the new superintendent and he said there were a variety of other events around the City as well.

C. Finance

Ms. Thomas stated that the next Finance meeting will be held Tuesday, September 15, 2015 at 5:30 p.m. She also presented the following recommendations.

Online Renaissance Learning Accelerated Reader Annual Maintenance License Fee
Moved by Ms. Thomas and supported by Mrs. Thompson that the full board the contracted service for all elementary schools, at a cost of \$32,133 using Title I Grant funds for the purchase of software licenses for the 2015-16 school year.

Ayes: 7

Nays: 0

SuccessMaker Annual Maintenance License Fee

Moved by Ms. Thomas and supported by Mrs. Thompson that the full board approve the contracted service for Arthur Eddy, Saginaw High, Thompson & Zilwaukee, at a cost of \$26,875 using Title I Grant funds for the purchase of software licenses for the 2015-16 school year.

Ayes: 7

Nays: 0

Scholastic Annual Maintenance License Fee

Moved by Ms. Thomas and supported by Mrs. Thompson that the full board approve the contracted service for all Title I schools, at a cost of \$32,400 using Title I Grant funds for the purchase of software licenses for the 2015-16 school year.

Ayes: 7

Nays: 0

Edmentum Plato/Study Island Annual Maintenance License Fee

Moved by Ms. Thomas and supported by Mrs. Thompson that the full board approve the contracted service for Saginaw High School and Arthur Hill High School, at a cost of \$72,000 using Section 31a Grant funds for the purchase of software licenses for the 2015-16 school year.

Ayes: 7

Nays: 0

Xerox Printer Services

Moved by Ms. Thomas and supported by Mrs. Thompson that the full board approve the contracted service for all Title I schools, at a cost of \$32,965 using Title I Grant funds for the purchase of printer services including ink and toner for the 2015-16 school year.

Ayes: 7

Nays: 0

AIMSWeb License Renewal

Moved by Ms. Thomas and supported by Mrs. Thompson that the full board approve the renewal of the AIMS Web Licenses for the 2015-16 School Year for curriculum-based measurement, which is used for progress monitoring. The renewal license cost is \$29,100. This is a general fund expense.

Ayes: 6

Nays: 1 (Mr. Patterson)

Mr. Patterson does not feel the District is getting their monies worth from AIMSWeb and feels we should send this out for bid.

D. Human Resources

Mrs. Kopka stated that the Human Resources committee did not meet this month. Ms. Knapp announced Part II of the School ADvance training will take place on September 30, 2015 at the ISD Transition Center.

E. Liaison

Mrs. Thompson stated she resigned as chair of the Liaison committee and will remain the chair of the Policy and Curriculum committee.

Ms. McRae asked that the Board have conversation regarding the committee chair assignments.

Ms. Knapp addressed the question regarding the assignment of committee chairs. She said she made committee chair assignments as the Board President.

Mrs. Thompson shared it is a Bylaw that committee chair assignments are a year long position and she is keeping the Policy and Curriculum chair assignment.

Ms. McRae read the policy regarding the appointment of committee chairs.

A full discussion ensued regarding the interpretation of the policy and the assignment of committee chairs.

Motion

Moved by Mrs. Kopka and supported by Ms. McRae that Mrs. Thompson be reassigned to the Policy and Curriculum Chair.

Discussion

Mr. Patterson stated Mrs. Thompson resigned and there should be no further discussion. He said Ms. Knapp should just assign someone as chair of the committee. He feels the motion is out of order.

Mr. Herd agrees with Mr. Patterson and said you cannot force someone to do something they don't want to. He said Mrs. Thompson resigned and we don't need a motion.

Mrs. Kopka and Ms. McRae withdrew the motion.

F. Policy and Curriculum

Ms. McRae stated that the Policy and Curriculum committee has not had a meeting.

XI. Old Business

FRA Request for Lease

Superintendent McClain shared information regarding the Francis Reh's attempt to secure funding for the closing of the Phoenix project. He said the agent for Francis Reh shared with Mr. Humphreys that the finances were not in order. The closing was supposed to happen on August 6 and that did not occur. On Wednesday, August 12 Mr. Humphreys was presented with an addendum to lease the property. On Monday, August 17 he met with Mr. Kujawa, Mr. Humphreys and Ms. Knapp to discuss concerns with the sale of the Phoenix center and the need for the full Board to be informed of the circumstances surrounding the sale of the property.

Superintendent McClain shared his recommendation is that it would not be appropriate at this point and that Ms. Knapp shared at another meeting that the District had no interest in becoming a landlord. He stated he concurs with Ms. Knapp. He said Francis Reh should bring the money because they have had ample time to get it or there is no deal, but this is not his decision that is why he is bringing it to the Board to discuss the lease agreement.

Ms. Knapp asked Attorney John Humphreys to speak regarding the lease agreement.

Mr. Humphreys shared Francis Reh thought they were going to secure Bond funding for the purchase but was not able to and so they had to seek alternative financing. He said they have found a company that is looking to purchase the building and lease to Francis Reh with the option to buy. This is addendum #3.

Mr. Humphreys said there are three parts to it. The first is a sixty (60) day extension to complete financing and close, the second is to lease the premises until they close and part three is the rights to assign this purchase agreement to a third party.

Mr. Humphreys said the Board needs to come to a conclusion if extending to sixty days to close is reasonable and whether or not to lease this property to Francis Reh. Mr. Humphreys shared he prepared a lease in June when Francis Reh was having issues securing funding and he submitted it to the Board. The Board shared concerns about receiving it that night and then Francis Reh decided they did not need the lease and would be able to secure funding for the closing.

Mr. Humphreys shared with the Board there is a related issue. The academy needs a State inspection of their property for their approval process through Northern Michigan University.

Ms. Knapp asked if the Board could get a copy of the Addendum. Mr. Humphreys shared the Addendum with the Board.

Mrs. Thompson asked if Superintendent McClain was included in the emailed.

Mr. Humphreys said he was copied in the email that was sent to the District on August 12. He said the email was sent from Ken Kujawa on August 12 at 1:39 a.m. to Superintendent McClain, Ms. Knapp and himself.

Ms. Knapp said she was copied on the email due to her being authorized to sign at the closing. She asked Superintendent McClain if his recommendation was to not move forward with the leasing of the property.

Superintendent McClain believes at this time the Board needs to have discussion about the liability of leasing. He shared concerns with Francis Reh having access to the building, doing electrical work and landscaping on the property and no closing had occurred and he feels this is very problematic. He could not allow the State inspection in light of some of the activities that had occurred. He spoke with the administration at Francis Reh and they expressed their apologies but that does not condone the activities as it relates to the sale of the property.

Mr. Herd feels the Board needs to discuss this because it is not a matter of closing, but we have some legal issues in terms of these addendums. The question is does Francis Reh have the right to assign someone else to make the purchase and they lease from them. He asked who would then become the buyer.

Mr. Humphreys said their financing company would be the buyer. The financing company would be the owner of the property and the landlord.

Mr. Herd asked if we would negotiate with the company.

Mr. Humphreys said no they are stuck with the contract that is signed and is binding on the buyer and seller at this time.

Mr. Herd said so they assume responsibility and we get our check.

Mr. Humphreys said the Addendum #3 states the 60 days to closing is they believe they can come up with financing in 30 days but to be safe they are saying 60 days. So they are proposing a two month maximum lease. He wants the Board to understand Francis Reh's attorney stated if the Board does not go along with a State inspection then the deal will fall. Also if the Board doesn't go along with the lease the deal will fall. He said the lease is critically important to them because they need to get in there now and finish the work they have started so they can open in September when the school year begins. The way it is presented is work with us, we made mistakes, it didn't go the way that we expected or wanted but we would like to purchase the building. He said the ultimate decision for the District is do we want to sale this building at this time or not. If we don't work with them it is not going to happen. They could come back in January with a new purchase agreement and say we want to buy.

Mrs. Thompson stated there were mistakes made all around. We do lease buildings. She said the State is looking at that building and us; we need to sale that building. She believes we should be good neighbors and said access to that building was given by the Interim Superintendent. She feels we need to give them access so they can have the State inspection.

Mr. Humphreys shared the draft lease that he prepared is structured for the protection of the school district which places liability risk exposure on the shoulders of Francis Reh and takes it away from the school district. He explained

the lease agreement in more details and said this is a big gamble on Francis Reh's part.

Ms. McRae read the addendum and asked what date does the lease begin and will that be \$10,000 per month and why can't we have a retro-lease because they were already in the building doing work and did not have a lease. They were in the building and did not pay and without Board approval.

Mr. Humphreys said the lease has blanks for the beginning and ending dates. The lease also acknowledges proration rent. He said Francis Reh wants into the building and he believes they will be flexible in the terms.

Ms. Thomas asked if we could get \$15,000 per month for the 60 day lease. She said instead of \$10,000 per month charge \$15,000 to cover the time Francis Reh was in the building without approval.

Mr. Humphreys said we can make a counter offer. He said the addendum does not constitute a lease. He also said that due to the timing on the lease the Board will need to empower someone on behalf of the Board to be the signature for the District.

Ms. Knapp clarified that the addendum is the one sheet of paper and the lease was prepared a couple months ago which a few pages.

Mr. Humphreys said the lease at that time was they will take possession of the property and begin paying rent July 1. They were going to lease on a month to month basis. The lease was not signed with the understanding there would be a closing the first week of August. Mr. Humphreys said he updated the June lease by removing the dates that were in the document and added extra protection for the school district.

Mr. Patterson does not believe Francis Reh was in the building without authorization. He asked if someone will share how they gained access to the building.

Superintendent McClain said Sodexo was charged with the task of letting them in on request. He said Dr. Peatross empowered Michael Alexander who works for Sodexo to give them access to the building upon request. He was not sure if that was for the inspection. He said the correspondence was ambiguous as to the frequency or the nature of the request but he can see where Francis Reh may have interpreted it as upon request they could have access to the building.

Mr. Patterson asked do we have the communication or email from Dr. Peatross to Francis Reh.

Superintendent McClain stated yes there is an email.

Ms. Knapp shared she believes Sodexo's error was when the superintendent changed they didn't realize that the authorization was not still there.

Mr. Patterson requested to see the email. He feels all the previous documentation for the Francis Reh/Phoenix sale should have been included in the Board's packet tonight. He shared it is difficult to remember what was written in the original agreement. He asked if there was an upfront down payment in the lease agreement.

Mr. Humphreys said no there is there was no upfront down payment was included.

Mr. Patterson asked why don't we include an upfront down payment in the lease agreement. If they don't come up with the money we will have \$10,000 to clean up our own building. He asked if bringing in the third party for the \$3.5 million dollars for Francis Reh was just for financing.

Mr. Kujawa and Mr. Humphreys said yes the third party is just for financing.

Mr. Patterson asked if the District will be out of the picture once the financing company give us the \$3.5 million.

Mr. Humphreys said yes.

Mr. Patterson shared he sees problems on both sides and asked if there was a spokesperson for Francis Reh in attendance. He asked how long before Francis Reh gets the \$3.5 million.

Michael Keenan the real estate agent for Francis Reh addressed Mr. Patterson's questions. Mr. Keenan shared Francis Reh should have the \$3.5 million hopefully in 60 days.

Mr. Patterson stated he was all for Francis Reh acquiring this property. He did not believe they would hurt Saginaw Public School District by increasing their enrollment, but this deal is getting sloppy. He said he felt good going into the deal but does not feel good tonight. He says the Buildings and Grounds committee should have known that Francis Reh was in the Phoenix building.

Mrs. Thompson shared Francis Reh had a function in the Phoenix site but it was okayed by the Interim Superintendent.

Mr. Humphreys shared yes there have been mistakes on both sides of the transaction. The question is do we want to sale this building and if so how do we accomplish this.

Mrs. Thompson asked for a lease so the Board can okay it and then Francis Reh can get the State inspection. She also shared individuals were in the Henry Doerr building without Board approval. She said the lease needs to be signed by the Board President and Board Secretary. She asked if the contract had to come back before the Board before the closing.

Mr. Kujawa stated after the lease is signed Francis Reh will have possession of the building to do what they need to do. We will not need to come back before the Board for approval we will go directly to closing.

Mrs. Kopka asked if we are voting tonight to lease the building and then we will call a Special Meeting to go over the contract for the lease.

Mr. Humphreys said yes unless you empower the superintendent or someone else in the District to execute an administrative function in negotiating and signing the lease.

Mr. Patterson made the following motion.

Motion

Moved by Mr. Patterson and supported by Mrs. Thompson that specific to the Francis Reh sale only Addendum #3 includes an upfront security deposit of \$10,000 refundable upon the final sale.

Motion was modified by Mr. Humphreys

Discussion

Mr. Humphreys said the reason a security deposit was not listed in the lease is because the agreement was for such a short period of time. He also made it clear to Francis Reh that if they defaulted on the lease and we had to evict them they would be responsible and pay all attorney fees.

Mrs. Thompson asked Mr. Humphreys as an attorney what would be his recommendation. Do you suggest we go ahead with the \$10,000 or ask for an additional \$10,000?

Mr. Humphreys said he wrestled with what his recommendation would be. He said as long as the school district wants to move forward with this transaction we should enter into this lease agreement. We should work with Francis Reh to accomplish the end goal. We wanted to sale the building so we put it on the market with Century 21 we negotiated a purchase agreement in good faith and there have been delays and problems. We have a moral obligation to honor the contract. If the district said no this is not going to work out we would be within our rights to say unfortunately this deal may fall. We could say we would like to sale and we are ready to close bring us a check and we will be at the table. The way it has been presented is if we don't work with them the deal with fall. He

said his recommendation is that we work with them to accomplish the sale. He said the \$10,000 does not hurt us and can be very helpful to the District. He said he does not have a problem with it.

Ms. Thomas asked based upon Francis Reh's realtor what happens if this does not occur within 60 days. What happens on day 61?

Mr. Humphreys said there is language in the agreement that if they hold over the lease payment will be at 150% of their monthly lease payment. The lease is written with an end date for the lease.

Ms. Thomas asked is \$10,000 in line with what we should be asking for a security deposit.

Mr. Kujuwa said from the market perspective it is on the low end of the dollar per square foot. It was communicated to him that the lease was base on the existing Delta lease next door.

Ms. Thomas asked what would be the appropriate amount to request.

Mr. Kujuwa suggested a \$5 per square foot amount which could be \$20,000 per month range. We may not get someone to pay that amount.

Mrs. Kopka asked if we vote on the motion and it passes we would then have to go back to their realtor and then if they agree it would have to come back to the Board and go back to our realtor to signed and then come back to the Board. She asked is there a way to expedite the process if their realtor is in the room.

Mr. Humphreys said we would be presenting a response to their addendum a counter offer. The addendum would not come back to the Board. A lease for your wishes would come back to the Board.

Ms. Knapp said if we offer an amendment to the addendum we are going to offer it as counter to the addendum.

Mr. Humphreys said it will be a counter offer.

Mr. Herd the question is whether we want to continue to work with Francis Reh. He said there is a difference between addendum and a lease. He wanted to caution the Board against getting greedy. If I came to you and said I am having some financial difficulties and I need to make other arrangements and I offer you a set figure that kind of precludes that I don't have any more money to offer you. We either agree to work with Francis Reh or not. He said this is getting very muddy for him. He agrees with Mrs. Kopka we should settle this tonight. Sure we could call a Special Meeting but we all have lives.

Mr. Humphreys read what he wrote as the revised addendum.

Motion – Addendum as Modified

Purchaser hereby requests a sixty (60) day extension in order to complete financing. Purchaser shall compensate Seller for this delay by payment of \$10,000 monthly rent, under a lease agreement to be prepared by legal counsel and a payment of a \$10,000 security deposit.

Ayes: 7

Nays: 0

Mr. Herd said the \$10,000 deposit is in addition to the \$10,000 monthly payment.

Mr. Humphreys said if they close there would be a refund of the \$10,000. He also asked the Board to allow Francis Reh to have access to the building so the State inspection can take place.

Mr. Humphreys had Ms. Knapp and Ms. McRae to sign the addendum.

Discussion ensued as to who will sign the lease agreement.

Mrs. Kopka asked when the Board will be notified if Francis Reh approves the addendum. Mr. Kujawa said immediately he will contact Superintendent McClain.

Ms. Knapp said Superintendent McClain will let us know when the addendum is approved.

GSRP Grant and Buena Vista Properties

Mr. Patterson shared questions pertaining to the GSRP Grant.

Superintendent McClain stated he will bring an update to the Buildings and Grounds meeting in terms of the inspections that have occurred.

Mr. Patterson requested the information be presented to the full Board. He asked will the school be up and running under the Saginaw Public Schools guidance.

Superintendent McClain responded yes.

Mr. Patterson asked what needs to be done.

Superintendent McClain said to his knowledge the playground inspection. He said Sodexo this week finished pulling the equipment that was faulty and laid mulch to be in compliance. He said at this point the only thing that remains to be done is to run fiber through the building to allow internet access and telephone capability. He said he will present this information at the Buildings and Grounds committee.

Mr. Patterson asked how much general fund dollars have been spent on the project.

Ms. Johnson said no general fund dollars have been spent.

Mr. Patterson asked if we have already received the grant funding or will it be reimbursed.

Superintendent McClain said the grant funding for the project is coming out of the 2014-15 GSRP budget.

Mr. Patterson said we didn't have a GSRP budget last year. Superintendent McClain replied yes we did.

Ms. Johnson replied our entire prekindergarten program is ran out the GSRP budget. We did have a GSRP grant in 2014-15. All of the expenditures that are being spent have been approved in detail with the ISD. The State inspection Mrs. Thompson is speaking of will occur on August 24.

Mr. Patterson stated he is having a problem with this because the Headstart program and the GSRP program are different. They have different regulations. He asked what programs the District is running.

Ms. Johnson shared our prekindergarten programs are ran through GSRP and we don't have prekindergarten programs that are run through general fund dollars.

Mr. Patterson asked how many students are signed up for the prekindergarten program at Henry Doerr.

Superintendent McClain will get the information from Ms. Brodus.

Mr. Patterson asked what is going on at Heavenrich?

Ms. Knapp stated music equipment is being moved out of the school.

Superintendent McClain will inquire with Sodexo to see what is going on at the Heavenrich.

Mr. Patterson asked when will the \$2.5 million given by the State on behalf of Buena Vista dissolution have to be returned.

Ms. Johnson replied she does not know if Dr. Peatross received the extension she will check with the State on the date it has to be returned.

Mr. Patterson asked where the money is being held.

Ms. Johnson replied the State has the money we have to submit for a reimbursement.

Mr. Patterson asked how much have we spent.

Ms. Johnson stated the \$200,000 that was mentioned and \$200,000 more from the 2014-15 school year that we have not received yet.

Mr. Patterson asked which schools the money was spent on.

Ms. Johnson replied that was reimbursement for utilities and the alarm systems.

Mr. Patterson said so we have approximately \$2 million remaining. Ms. Johnson agreed. He said \$2 million that the Board neglected to do anything with. He feels we have done a lousy job with the money. We are about to give the money back and we will be looking really bad.

Sodexo Facilities

Mrs. Thompson shared concerns regarding Sodexo facilities not having a licensed electrician and they allow their workers to do electrical work without being licensed.

Superintendent Recommendation

Legal Counsel – Clark Hill

Moved by Mr. Herd and supported by Ms. Thomas that the full Board approve to retain Clark Hill to represent it in connection with negotiating the contract with GCA for facilities/maintenance services and other issues related at an hourly rate ranging from \$195 to \$240.

Ayes: 6

Nays: 1 (Mr. Patterson)

Mr. Patterson asked who wrote the contract.

Ms. Johnson asked Clark Hill wrote the contract.

Mr. Patterson said we have a new vendor bringing in their own attorney.

Ms. Johnson responded this is not their attorney.

Mr. Patterson stated this is not what he heard and he is voting no.

Ms. Knapp asked how Superintendent McClain found the attorney.

Superintendent McClain replied Ms. Johnson researched for a company.

Ms. Johnson replied we have RFPs out and we have not gone through the selection process. We contacted other school districts who have managed services and they mentioned Clark Hill assisted with the process advocating on behalf of the school district and they are not GCA's attorney. They also work with MSBO.

XII. New Business

A. Authorization for Board Participation in Workshop / Conference

Moved by Ms. Knapp and supported by Mrs. Thompson in accord with Section 165.B. of the State School Aid Act, which requires prior Board authorization for reimbursement of Board Members incurring expenses while on official duty business of the Board of Education, the following is recommended for approval:

For Board Members to attend:

- The MASB Annual Fall Conference, October 22-25, 2015, at the Grand Traverse Resort in Williamsburg, MI -- estimated costs: registration (\$349.00); lodging (\$452.00) and mileage (\$172.50) for an estimated total expenditure per board member of \$973.50.

Ayes: 7

Nays: 0

XIII. Communications/Resolutions

None

XIV. Board Comments

Ms. Thomas congratulated all the new appointments, welcomed GCA and thanked the teachers and staff for their support. She is looking forward to an awesome year.

Mr. Herd had no comments.

Mrs. Kopka asked that when we invite the Student Ambassadors from the high schools we include SCC. They do have their own student body president.

Mrs. Thompson congratulated the students and staff for working hard. She said hopefully we can resolve some of the issues left over from the previous superintendent. She shared she was one of the Board Members that Dr. Peatross threatened. She said this took place at a principals meeting.

Ms. McRae congratulated the students that received their diplomas.

Mr. Patterson had no comments.

Ms. Knapp shared the State Superintendent of Schools was in Saginaw and worked with Board Members at the Transition Center and it was a very good meeting. She also shared Light up the City had a wonderful celebration at Ojibwa Island and it was good to see the students from SASA with the t-shirts on with the designed created by one of SASA's students. She thanked the audience for hanging in with them.

XV. Next Meeting

The next Board of Education Briefing Session will be held September 9, 2015 at 7:00 p.m. and the Action Meeting will be held September 16, 2015, 2015 at 7:00 p.m., at the Board of Education.

XVI. Adjournment

On motion, the Action Meeting was adjourned at 9:56 p.m.

ADMINISTRATIVE REPORTS

- A. **Information Regarding Administrative Recommendations**
- B. **Grant Awards**
- C. **Other Information and Recognition**

None.

Kowalski, Andrew effective August 31, 2015
Mathematics/Saginaw Arts & Sciences Academy

Moncada, Victor effective August 31, 2015
Auto Collision/Saginaw Career Complex

Sollman, Katherine effective August 31, 2015
Animal Science/Saginaw Career Complex

- **Special Education Teachers**

Abbott, David effective August 31, 2015
Special Education/Arthur Hill High School

Fulmer, Jenna effective August 31, 2015
Early Childhood Special Education/Handley/Special Education

Looney, Mandy effective August 31, 2015
Early Childhood Special Education/Handley/Special Education

Reis, Tamara effective August 31, 2015
Special Education/Jessie Rouse Elementary

Sawicki, Melissa effective August 31, 2015
Special Education/Merrill Park Elementary

Schriber, Emily effective August 31, 2015
Special Education/Stone Elementary

- **Administrators**

Davis, Janice effective August 31, 2015
Principal/Saginaw High School

Goode-Tibbs, Kasydra effective August 20, 2015
Assistant Principal/Saginaw Arts & Sciences Academy

- **Educational Support Group (ESG)** – None

We are further sharing the following items with members of the Board of Education:

- **Teacher Resignations**

Boswell, Brandy effective July 29, 2015
Layoff

Demongey, Anthony effective July 15, 2015
Arthur Hill High School/Centric Science Learning Coach



Strategic Plan for School Improvement 2015-2016

Priority Goal #1: The District will deliver rigorous, relevant and flexible academic programs that are globally competitive and cultivate a culture of college bound or post-secondary learners.

Priority Goal #2: The District will operate in a fiscally responsible and transparent manner.

Priority Goal #3: The District along with its Partners In Education (PIE), will provide quality customer service, safety, and student success.