

Saginaw Public School District to Implement New Visitor Management Procedure

On Tuesday, September 3, 2019, Saginaw Public Schools will be implementing a new visitor management process at each of our schools. The procedure will enable each school building to screen all visitors against sexual offender registries in all 50 states and establish a consistent sign-in process across the district.

Please understand that the new process is not intended to discourage parents from visiting their children's schools. On the contrary, we welcome visitors and encourage all parents to be an active part of their children's educational experience. The goal is simply to enhance the safety and security of both students and staff by prohibiting school access to those who pose a potential threat.

How It Will Work:

Beginning September 3, 2019, all visitors, including parents, will report to the main office or security checkpoint upon their arrival at the school.

A secretary, other office staff member or Campus Security personnel will request that each visitor provide their driver's license or other state or federally issued ID.

The visitor's name, address, and photo will be checked for a match to a national sexual offender database.

If a match is identified, the building principal or designated representative will immediately be notified and respond according to district procedures.

If no match is found, visitors will be issued a date-specific visitor's badge. These badges must be worn at all times while on the school grounds. School personnel have been directed to escort anyone not wearing a badge to the office. Visitors must check in and receive a visitor badge each time they visit.

All visitors will be required to check out at the main office prior to leaving the building. Visitor badges will be collected, and office staff will destroy the badges so they cannot be reused.

Children who do not have a valid ID may be allowed to visit as long as they are accompanied at all times by an adult who has completed the ID process and been issued a badge.

The safety of our students and staff is a top priority at Saginaw Public Schools. We will continue to review and update our policies and procedures to meet the needs of our district.