



TO: All SPSD Staff, Students, and Parents

FROM: Tiffany Pruitt, Supervisor of Human Resources & Labor Relations

RE: Procedures for Student Exposure to COVID-19, Positive COVID-19 Test, and Quarantine Guidelines

DATE: September 8, 2020

The District is making every effort to ensure the health and safety of all students, and we want to make sure that students follow all health and safety precautions as it relates to COVID-19. Below, you will find important information and expectations regarding **Student Exposure to COVID-19, Positive COVID-19 Test, and Quarantine Guidelines.**

Students Should Stay Home When...

- Tested Positive (viral test) for COVID-19
- COVID-19 symptoms
- **Potential exposure to COVID-19:**
 - Recent close contact (being within 6 feet for at least 15 minutes) with a person with COVID-19 in the past 14 days
 - Traveled to an area with high levels of COVID-19 transmission in the past 14 days

SPSD Protocols and Procedures when Testing Positive for COVID-19

- **Stay home**
- Students and Parents should notify the building principal immediately when students have tested Positive for COVID
- **Students will need to Quarantine for 14 days**
- **Students must provide medical documentation to the school before reporting back to a school building**

SPSD Protocols and Procedures when Exposed to COVID-19

- **Stay Home**
- Contact Health Care Provider about exposure and testing.
- **If test comes back positive, stay home until:**
 - 24 Hours without fever reducing medications, AND
 - Significant improvement in symptoms, AND
 - **10 days have passed since symptoms first began**
 - **Students must provide medical documentation to the school before reporting back to a school building.**
- **If test comes back negative...**
 - **Stay home for a full 14 days** as the incubation period for COVID-19 is 2-14 days and the disease may not be fully detected by testing if done early in the incubation cycle.

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The School District will follow all health and safety guidelines, protocols, and procedures as relates to responding to COVID-19 in efforts to keep all stakeholders safe as possible.

As a reminder, all students and staff will continue to practice social distancing by remaining 6 feet apart and wearing a face mask. In addition, **students experiencing one or more of the following symptoms should not report to school. The parent of the student or student should notify their school administration immediately.**

- Fever
- Cough
- Difficult breathing
- Fatigue
- Muscle aches
- Diarrhea
- Sore throat
- Nausea
- Loss of sense of smell or taste
- Any newly developed respiratory symptoms

Please keep in mind that this is an unprecedented situation for Saginaw Public Schools and we are working diligently to respond appropriately. In addition, the situation remains fluid with information changing very rapidly, therefore, as additional information is obtained relative to COVID-19 we will be sure to provide an update.

Attached you will find The Saginaw County's Health Department's Covid-19 Return to School Toolkits with Resources for Students, Parents, and Staff. You may access the toolkits at:

https://www.saginawpublichealth.org/media/fggllrh/covid-19-return-to-school-toolkit_schd_08182020_a.pdf

https://www.saginawpublichealth.org/media/b3gkp3o5/covid-19-return-to-school_toolkit_schd_08182020_b.pdf

If you have any questions, you may contact me at (989) 399-6601.

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